



**Office of the Director, Scheduled Tribes Development Department  
Fourth floor, Vikas Bhavan,  
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No:STDD/1011/2023-PM3

Date :23-11-2023

## **EXPRESSION OF INTEREST**

The objective of Ministry of Tribal Affairs (MoTA) is providing an integrated and focused approach to the socio-economic development of the Scheduled Tribes in various states in India. MOTA is the nodal Ministry for the overall policy and planning the programs for development and welfare of Scheduled Tribes through financial assistance, supplements the efforts of the other Central Ministries/Departments, the State Governments and Voluntary Organizations, and to fill critical gaps considering the needs of Scheduled Tribes.

There are so many schemes for the development of scheduled tribes implemented by the central and state government like pre-matric scholarship, post-matric scholarship, PMAAJY, Ekalavya Model Residential Schools, Development of PVTG, enforcement of Article 275(1) of the Constitution, implementation of Forest Rights Act, Livelihood intervention etc. Multiple monitoring systems are in vogue under different schemes which cause difficulty for supervision and proper coordination at the level of Ministry and the State Government. Such individual monitoring mechanism also creates silos in government programs, resulting in lack of integration and poor results.

To overcome this challenge, The Scheduled Tribes Development Department of Govt. of Kerala proposes to set up a Project Management Unit (PMU) for the effective and accurate implementation, monitoring and evaluation of Centrally Sponsored Schemes. The unit will be functioning in the premises of the Directorate with its resources deployed to field level offices all over Kerala as required. Sufficient infrastructure will be provided by the department and the key personnel will be outsourced. In this circumstances, the undersigned invites proposals from authorized/ licensed organizations, who can provide manpower to cater to the above needs on yearly contract basis. The PMU will be structured to play a pivotal role in overseeing and coordinating various projects activities under Centrally Sponsored Schemes as aforesaid, ensuring effective resource allocation, risk management and timely delivery of project milestones.

**Key Requirements:**

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- Proven experience in project management and successful project execution.
- Expertise in key technical /managerial manpower supplies.
- A rich buffer of qualified personnel comprising project management professionals with relevant certifications and experience.
- Authorization certificate/License issued approved.

**If your organization is interested in submitting an Expression of Interest (EOI) for the PMU services, please provide the following:**

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1. A cover letter expressing your intent and interest.
2. Details of your organization's experience in project management.
3. A brief outline of your proposed approach and methodology for managing the PMU.
4. A list of key team members and their qualifications.
5. References or case studies of similar projects you have successfully managed.
6. Detailed Financial Details.

**The deadline for submitting your Expression of Interest is:  
05/12/2023, 05:00 Pm**

**THE DIRECTOR,  
DIRECTORATE OF SCHEDULED TRIBES DEVELOPMENT  
DEPARTMENT  
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**Signed by Meghashree D R  
I A S  
Date: 23-11-2023 14:18:07**

**DIRECTOR**